FACULTY AGREEMENTS

IMPORTANT INSTRUCTIONS: All presenters and moderators named in proposals accepted for presentation at the ACRM 2024 Annual Conference will be asked to meet the following requirements. This helps ACRM confirm the participation of each presenter and moderator and allocate appropriate support. It also ensures the accurate representation of presenters and moderators, their work, and their professional affiliation in ACRM promotional materials and the online program.

Please carefully review the following requirements and sign the agreement statement to indicate agreement.

Registration requirements are as follows:

- **All Pre-Conference Presenters and Moderators (presenters and moderators of Instructional Courses, Leadership Development Course, Early Career Development Course, Cognitive Rehabilitation Training and/or ACBIS Training) must register for their own course. This registration will be complimentary.**
- **Pre-Conference presenters and moderators will be provided Early Bird Discounts and Presenter Discounts for as much as 20–30% off the current rate for additional Pre-Conference courses or the Core Conference registrations they may want to purchase.**
- **All CORE Conference Presenters and Moderators (presenters and moderators of symposia, posters, papers) must register for at least a 1-day CORE Conference registration for the day of their presentation. Core Conference Presenters and Moderators qualify for Early Bird Discounts and Presenter Discounts for as much as 20%-30% off the current registration rate. See Rates at https://acrm.org/rates. ACRM reserves the right to remove content from the Program in the event Presenters have not registered or completed their Presenter Tasks by the dates specified in the presenter portal.**
- **All presenters and moderators must register as specified and they must present at the conference in person. Therefore it is important that submitters appropriately identify the role of presenters and moderators and confirm their intent to register and attend in person.**

The following tasks must be completed:

1. **Register for the conference by the date specified in the acceptance letter.**
2. **Utilize the ACRM Presenter Portal to confirm or provide presenter or moderator profile details, including a current biography, CV and photo by the deadline dates (to be provided).**
3. **Utilize the ACRM Presenter Portal to confirm presentation details, upload slides and provide any requested information required for Continuing Education compliance by the deadline dates (to be provided).**
4. **Agree to ACRMs Permission to Record Agreement.**

I have read and agree to the presenter requirements listed above.

Signed on:
Name:
Email:
Office: